



Zeta Psi International Headquarters

15 S Henry St., Pearl River, NY

(845) 735-1847

www.zetapsi.org

Position: Regional Education Consultant

Start Date: Immediate

Location: Remote

Zeta Psi seeks full-time, exempt Regional Education Consultants to support the Zeta Psi Educational Foundation and Fraternity remotely or from Pearl River, NY.

Key Responsibilities:

- Help and advise members and an assigned portfolio of chapters to success through weekly virtual meetings and two in-person visits annually, covering leadership, chapter operations, new member education, and risk management.
- Support International Headquarters staff with their assigned projects as it relates to the involvement of, and impact on, your assigned chapters.
- Other duties as assigned.

Qualifications:

- Entry-level; Bachelor's degree and Zeta Psi membership preferred.
- Strong critical thinking, organization, recruitment, and leadership skills.
- Ability to work independently, adapt quickly, and communicate effectively.
- Extensive travel and flexible schedule required. Must be U.S. work-eligible.
- Must possess a valid driver's license and have access to reliable transportation, as regular travel to chapters, events, and meetings is required.

Compensation & Benefits:

- **Salary:** \$44,000/year
- **Benefits:** Health care, unlimited PTO, holidays, 401(k) with match after one year, flexible work environment, and opportunity to live on-site at IHQ. Consultants retain any loyalty points from travel requirements.

This job description is a summary of the job's typical functions, not a complete list of all possible duties and responsibilities.

To Apply: Send your resume to muscat@zetapsi.org. Applications reviewed on a rolling basis.