

## **Zeta Psi Officer Duties**

**New Member Educator** 

## **Description:**

The New Member Educator is the position responsible for planning all new member training.

## Responsibilities:

- Organize and execute a complete education program which instructs new members on the mission, values, and history of Zeta Psi Fraternity while also integrating those members into the larger brotherhood.
- Ensure that the new member education program does not negatively impact new members' academic standing.
- Coordinate with local elders to provide new members with local chapter and university history.
- Ensure the experience of every new member is in full compliance with the Honor Campaign.
- Instruct all new members on the mandatory training and documentation required by Zeta Psi Headquarters and verify that each has completed these requirements in their entirety prior to their initiation.
- Inform all new members of the costs associated with membership and set clear expectations that all initiation fees must be paid prior to their initiation.

## **Additional Resources:**

- "The Zeta Psi Honor Campaign" (<u>zetapsi.org/actives/honor-campaign</u>)
- "RML 101" (zetapsi.org/rml101)
- "As We Tread the Pathway High Documentary" (http://bit.ly/zetapsidocumentary)
- "Membership Education Manual" (zetapsi.org/manual)